

**S**erving in the Missions Ministry is one of the most rewarding and impactful ministries at CCC. You are able to be used as a **CONDUIT** through which God can pour out his blessing and provision into the nations of the world. You will actually experience God fulfilling the powerful promise he gave to Abraham (and EVERY believer) in Genesis 12:36 when He said: *“all the peoples of the Earth will be blessed through you!”* You actually become a “dispenser” of God's blessing to the Nations!



## con·duit

*“A pipe or tube through which something passes; someone or something that is used as a way of sending something from one place or person to another”*

By serving on a Missions Regional Team, you will serve with over 120 others on eight teams who function collectively as **stewards** of CCC's hundreds of thousands of missions dollars given faithfully by our congregation and will be the congregation's **hand extended** to our missionary family, now numbering over 170 serving in many countries of the world. Finally, you will help **guide the future of missions** at CCC, to insure we stay on the cutting edge as we join with what God is doing in our city and around the world! You will make an impact upon our world AND the Kingdom of God that only eternity will define!

## job description in a nutshell

To represent CCC by building strong **relationships** with missionaries as you **PRAY strategically** and **INVEST financially** to see the Kingdom of God **ADVANCE!**



## MISSIONS MINISTRY DESCRIPTION and BASIC PROCEDURES for AREA, MISSIONARY or MINISTRY REPRESENTATIVES

### As an Area, Missionary or Ministry “Rep”, you “REPRESENT”

1. **God's** activity in your missionaries' area/ministries to the **team**.
2. **The team** (and CCC) to your **missionaries** on the field.
3. The **needs and prayer targets** of your missionaries to **God**.

### Three-fold FOCUS (R.E.P.)

#### Research (See separate suggestions for research ideas -- Yellow)

1. **Develop a sense of what God is doing** in your area/missionary and help guide CCC's strategy. Reps should always be prepared to give a 1-2 min. update on their missionaries at team meetings.
2. **Be attentive to the news** in “your part of the world.”
3. **Become familiar** with your missionary, ministry and the area of their field by reading their newsletters and website, researching online, following on social media.
4. Look for ways to **participate financially** in activities/projects that strengthen the missionary or their ministry and strategically further the Kingdom in your area of the world.

#### Encourage

1. Look for ways to **build up, compliment or encourage** your missionaries.
2. Look for **ways to bless** missionaries you come in contact with. (Cards, gift cards, packages, b-days, etc.)
3. Show you **care** by ask intelligent questions that reinforce to your missionaries you are **reading** their newsletters and paying attention.

#### Pray

1. Be **discerning** as you read newsletters, emails, websites and social media. Look for how to pray most strategically for your missionary/area.
2. **Pray faithfully** and often for your missionaries/area.
3. Be prepared to offer a **1-2 min prayer** for your missionaries, ministries and/or area during group time at the monthly GPIs.

### Meetings (Average once per month)

1. Attend the monthly **Global Prayer Meeting** (*Held the same Monday as the Regional Team meeting and precedes it*)
2. Meet monthly with your **Regional Team** (*After Global Prayer Mtg. on Monday night following Missions Window*) **\*Because of the importance and infrequency of our GPI/team meetings, a firm commitment to attendance and promptness each month is paramount to our effectiveness.** *Childcare is not able to be provided.*
3. Meet with **missionaries** from your region as needed (CCC Supported and/or potential new)

As you **REGULARLY** communicate and interact with your missionaries and missions ministries, read their newsletters, visit their websites etc., **YOUR MINISTRY** will be carried out in a number of practical ways.

To the right lists the tasks you will be regularly doing, along with some basic instructions.

## PRESENTING A FINANCIAL NEED

### 1. DISCOVER the need

#### 2. PREPARE to present the need:

- Details of the need
- Amount already raised toward it?
- Is there a date when needed?
- WHY is this a good thing to give toward?
- Have the appropriate account or project number ready (*When asking, remember NOT to make any promises but that we would be willing to consider it.*)

#### 3. PRESENT the need at the team meeting

- Be knowledgeable and clear in your presentation.
- Deal with the “WHY” this need is strategic or important to give toward.
- Share the FULL amount of the need, what’s already been raised toward it, and what YOU are recommending.
- Be prepared to field any questions other team members may ask about the need
- Don’t be discouraged if you are asked to go back and get more details.

*NOTE: At the beginning of each team meeting, the director should give an update to the group as to the amount of their budget that is remaining. Team spending is limited to \$500 or less. Larger needs should be taken after to team meeting by the director to be presented to the Missions council.*

#### 4. WAIT until the gift has been processed

Once the need has been approved, the director, or his designee will complete a request form (Green Sheet) and submit it to the church finance office through the Missions Secretary (Kristine)

#### 5. COMMUNICATE the gift.

Once the finance office has transferred the money or issued the check, the person who submitted the request form will be notified. Then YOU may have the pleasure of promptly communicating to the missionary what we have been able to do.

## Primary Responsibilities and Basic Procedures

### PRAYER NEED AND REQUESTS

#### 1. Be discerning as you look for prayer needs

Sometimes you will find prayer needs in obvious ways like when the missionary LISTS them for you in their newsletters. Don’t limit yourself to these however, be discerning as you “read between the lines.” A missionary may not SPECIFICALLY ASK you to pray about something, but you read about a need or the Holy Spirit gives you insight into how you might pray. Maybe they talk about an upcoming outreach or travel plans. These are things you can pray about without them asking. This is especially true when your praying for Ministry organizations.

2. **Pray regularly** for these needs and for your missionaries, Directors, admin people or anyone else you become aware of laboring alongside your Missionaries. Mention them **BY NAME** in prayer often.

3. **Team members should email a request for prayer needs 2 weeks prior to every GPI/Team Meeting.** It is VERY IMPORTANT that when you do, you ACKNOWLEDGE that you’ve already read their “posted” prayer requests and have been praying for them. Invite them to highlight any MOST PRESSING need that may or may not be on their posed list. Welcome any personal prayer needs. (The closer your relationship progresses, the “safer” they will feel and the more they may be willing to go a bit deeper with you. Some may never go deeper. Just be faithful to ask. Forward your prayer needs along to your director a week in advance of the GPI so they can compile a complete list and distribute it to everyone at the GPI. Please refrain from just forwarding newsletters. It is too much to expect your director to wade through every team members’ info to ferret out the simple requests. If each member does this for the directors they can easily compile them.

### FINANCIAL NEEDS

#### 1. Be attentive to potential financial needs.

Each Regional Team has both a **SUPPORT** and a **CASH** budget. We’ll deal with the support budget later, for right now, lets focus on the CASH BUDGET. As you are reading newsletters and interacting with your missionaries, be attentive to financial needs they may have. Often they will ASK you to consider helping financially with something through a newsletter or email. Other times you may have to “read between the lines.” You may read that their car broke down or they had to fly home unexpectedly, and you PERCEIVE they may have a need but they haven’t just come right out and asked for money.

2. **Take their financial need to your monthly regional meeting and present it for consideration.** The director, along with the entire team will consider these needs together and discuss what, if anything, we would we could do to help. Don’t make promises in advance of presenting a need to the team. Be careful not even to indicate we WILL do something. If asked, you may say that you will be happy to take the need to the team for consideration. If you say this though, **you owe them a response back after the meeting.** (*See left for how to prepare to present a financial need.*)

## CONSIDERING A NEW MISSIONARY

Potential new Missionaries being considered for monthly support should be prayerfully evaluated in light of CCC's missions vision, purpose and core values. Additionally the following criteria should be kept in mind:

1. Are they a Michigan Missionary?
2. Are they Assemblies of God?
3. Are they good communicators?
4. How is their ministry strategic?
5. Do they intend to reach UPGs?
6. Do they minister in a field/country where CCC currently has no touch?
7. How do these missionaries compare to others on the potential new list?
8. Are you drawn in by their PASSION for what they are doing?
9. What is your Director's input and opinion?
10. Do Pastor Joel or Pastor Pat have input or an opinion?

Each region must prayerfully manage their own LIST of potential new missionaries that are under consideration for adding in the future. This puts both the RESPONSIBILITY and BLESSING of charting the future course of CCC's missions touch in the hands of each Regional Team.

## THE TIER PROCESS

Potential New Missionaries are to be placed in one of three categories.

### TIER ONE: (Limit 5)

Those your team would add tomorrow if funds were available.

### TIER TWO: (Limit 10)

Those that fit CCC's vision well and MAY be considered in the future

**NOTE:** ALL Potential new missionaries that come to you for consideration start out in the TIER TWO. They are then moved (or not) based upon your consideration.

### DELETED:

Once you determine a missionary will not be added in the next five years, they are placed in the deleted category. If over time, they make another request, they may again be placed in TIER TWO for a fresh consideration.

## Primary Responsibilities and Basic Procedures Continued

### "STRATEGIC" FINANCIAL NEEDS

The financial needs we've been looking at up to this point are needs directly represented by our CCC Supported missionary families. In most cases, we want a region's cash budget to be reserved for helping our supported CCC missionary families. "STRATEGIC NEEDS" are those needs we become aware of through AG Area Directors, or through missions ministries or organizations **we do NOT regularly support financially**. We may also become aware of a strategic need that a missionary **we don't currently support** may have.

These needs are important and often are great opportunities that we can have a financial "touch" in areas and projects that we would otherwise not have. A separate account has been created within the general missions budget called "Strategic" where moneys have been set aside for these types of needs.

The process of requesting a strategic need to be considered is the same as we've already looked at (previous page), but because these needs are often larger monetarily, **ALL strategic needs must be recommended by the regional team and are presented to the missions council.**

## Additional Responsibilities

### 1. Assess potential NEW missionaries for possible support

Usually at your Regional Team meetings, you will hear presentations of potential new missionaries that have requested that CCC consider supporting them monthly. As mentioned earlier, along with a CASH BUDGET, each Regional Team has been given a **SUPPORT BUDGET**. These moneys are what covers the monthly support of the missionaries serving in your particular region. Each regional team is assigned the task of prayerfully considering what missionaries are ADDED to our current missionary family of CCC supported missionaries in your region. *(This process is explained in more detail to the left)*

**2. Have input into the selection of guest missionaries** from your region who will be invited to participate in a Sunday service or window.

### 3. Help decorate for ANNUAL missions events

*(Spring Regional FOCUS, Missions MONTH)*

There are one or two times each year, that we may need everyone's help to create sets or decorate the fellowship hall or sanctuary.

**4. Help host a missions lunch** following second service when the visiting missionary is from YOUR region *(once or twice per year on avg)*.

The host team is in charge of simple table decorations and set up.

### 5. Participate in or lead missions trip into your region/area *(OPTIONAL)*

If the Missions Department is planing a missions trip into your region, we may ask if anyone on the team would like to help LEAD the trip. If so, training is provided.